

## STUDENT DISMISSAL PRECAUTIONS

The school is legally responsible for the health and safety of its students. Therefore, each school shall set up procedures to validate requests for early dismissal to assure that students are released only for proper reasons and into proper hands.

Under no circumstances shall teachers dismiss a student from school prior to the end of the school day or into any person's custody without the direct prior approval and knowledge of the Superintendent.

The Superintendent shall not excuse a student under the age of 18 before the end of a school day without a request for the early dismissal from the student's parents. In keeping with this policy, it becomes prudent that:

1. No student be released from school early on the basis of an invalidated phone call.
2. Children of estranged parents be released only upon the request of the parent who a Colorado Federal Court holds directly responsible for the child and who is the parent or guardian registered on the school record.

An elementary student shall be sent home only with his parent or, if the parent is not available, with another authorized adult.

Additional precautions shall be taken by the teachers as needs arise.

Adopted: 6/17/80

Revised: 3/12/98