

PROFESSIONAL STAFF POSITIONS
(Job Description: Athletic Director)

TITLE: Athletic Director

QUALIFICATIONS:

1. Meet qualifications for "Teacher"
2. Such other requirements as may be deemed necessary by the board of Education

REPORTS TO: Superintendent of Schools

PERFORMANCE RESPONSIBILITIES:

The athletic director shall be responsible for the administration and supervision of the interscholastic and intramural athletic program for the school.

1. Organizes the recreational program.
2. Supervises the requisition of all athletic equipment and supplies for all sports activities in accordance with procedures established by the Superintendent.
3. Supervises, in close cooperation with the Superintendent, the scheduling of all sports activities.
4. Supervises the organization of physical education for training of athletes in all sports.
5. Supervises all coaches.
6. Prepares reports that may be required by the administration.
7. Performs such other duties as may be assigned by the Superintendent.

TERMS OF EMPLOYMENT: Nine month year. Salary and work year established by the Superintendent of schools in accordance with policies of the Board of Education.

EVALUATION: Performance of this job to be evaluated by the Superintendent of schools in accordance with policies of the Board of Education.

Approved: 6/17/80